

CALL FOR BID

Contracting authority: Košice Region Tourism, issues this call for a bid in the context of awarding a low-value contract pursuant to Section 117 of Law Act No. 343/2015 Coll. on Public Procurement and on amendments to certain acts, as amended (hereinafter referred to as the “Law Act on Public Procurement”).

1. Identification of the contracting authority:

Contracting authority:	Košice Region Tourism
Official address:	Hlavná 48, 040 01 Košice
Deliver address:	Hlavná 48, 040 01 Košice
Statutory body:	Ing. Rastislav Trnka
CEO:	JUDr. Lenka Vargová Jurková
Contact person	Ing. Zuzana Pajtášová
CRN:	42319269
TIN:	2023656833
Bank	Prima banka Slovensko a.s.
Account No./IBAN	SK75 5600 0000 0070 5140 2001
Phone/fax of the contact person	
e-mail	
Web	www.kosiceregion.com

2. Description of the subject matter of the contract

2.1 Name of the subject matter of the contract: Delivery and Installation of Cyclist Counters

2.2 Description of the subject matter of the contract:

The subject matter of the contract is the delivery of 2 pcs of automatic non-portable cyclist counters, their installation and training for their further use.

Subject matter of the contract specification:

- 2 pcs of non-portable cyclist counters for reinforced surfaces

Counter parameters required:

- providing the counting with the ride direction resolution,

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- for outdoor use,
- all-weather usability, IP68 resistance,
- automatic operation,
- no power supply required,
- equipped with internal memory, automatic backup of the data measured,
- automatic data transmission via GSM network,
- resistance to vandals and weather conditions,
- data processing and presentation software,
- accuracy of min. 95%.

Locations:

- segregated asphalt cycling path in the cadastral area of Čaña (Košice region), width of the cycling path up to 3 m
- on the cycle route 017 of the Lower Zemplín Cycling Route on the asphalt road in the cadastral area of Malá Trňa near the lookout tower, the road width up to 4 m.

2.3 Common Procurement Vocabulary (CPV)

30141400-3 Counting Machines

2.4 Place of delivery: Čaña, Malá Trňa

Contact person for the contract performance proceedings: *Ing. Zuzana Pajtášová*,

2.5 Parts: NO

A quote is required for all the items of the contract subject matter.

2.6 Quantity or scope of the contract: 2 counters

2.7 Estimated value of the subject matter of the contract excluding the VAT: 10 156,67 €

2.8 Duration of the deed of contract or time limit for delivery: May - August 2020

3. Method of financing the subject matter of the contract

The subject of the contract is realized from the EcoVeloTour project of the Danube Transnational Program.

4. Minimum business terms and conditions

4.1 The total actual invoiced contract price shall not exceed the financial threshold for the award of a low value contract, i. e. 69,999.00 Euro excl. VAT.

4.2 The contracting authority shall make a Contract for Work with the successful bidder

4.3 The purchase price shall be agreed as specified in Annex No. 1 of this Call. Prices will be quoted in Euro (€) and calculated including the current VAT rate, duty rates, insurance premiums, and all the costs associated with the service. The price of the subject matter of performance is the maximum and final one.

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- 4.4 Invoice due date: 30 calendar days from the date of service of the invoice to the customer. If the invoice has defects of the tax document, it will be returned to the supplier and the invoice due date of 30 days will start from the receipt of the corrected invoice.

5. Bid content

The tender shall contain the following proofs and documents demonstrating compliance with the conditions for participation and the requirements for the subject matter of the contract:

5.1 Conditions of participation:

Proof of entitlement to supply the goods, carry out the construction works or provide services:

- Trade license or extract from the Trade Register (submitted by a natural person - entrepreneur, subsidized organization - entrepreneur) (the bidder may or may not submit the proof in the tender; if the proof is not submitted in the tender, the contracting authority shall check the bidder's eligibility to deliver the goods, carry out construction works or provide a service from publicly available sources at www.zrsr.sk).

or

- Extract from the Commercial Register (submitted by a legal entity - entrepreneur, natural person - entrepreneur registered in the Commercial Register) (the bidder may or may not submit the proof in the tender; if the proof is not contained in the bid, the contracting authority shall check the eligibility of the bidder to supply the goods or provide a service from publicly available sources at www.orsr.sk).

or

- Other than a trade license issued under special regulations, e. g. proof of registration in a professional list maintained by a professional organization (a copy or information on the URL where this document can be verified from publicly available sources).

5.2 Other proofs and documents:

- Completed Annex No. 1 of this Call, signed under para. 5.3 of this Call;
- Completed Annex No. 2 of this Call, signed under para. 5.3 of this Call.

5.3 The documents shall be signed by:

- the bidder, i.e. by the person(s) authorized to act on behalf of the bidder, in accordance with the proof of authorization to conduct business;

or

- the bidder's representative authorized to act on behalf of the bidder; in this case, the tender shall include an adequate written power of attorney for the bidder's representative signed by the bidder in accordance with the first indent of this paragraph.

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6. Award criteria

- 6.1 Criterion No. 1: Total contractual price in Euro, which means the total final contract price for the subject matter of the contract in Euro calculated according to Annex No. 1 of this Call ('the price').

If the bidder is not a VAT payer, he/she will indicate this fact, indicating the price without the VAT and the VAT rate of 0%.

The price actually paid by the contracting authority for the subject matter of the contract shall be evaluated, regardless of whether the bidder is VAT payer or non-payer.

The proposed price of the subject matter of the contract shall be processed on the basis of the required scope and shall include all the costs associated with the subject matter of the contract in the required quality, quantity and specification, meeting the conditions and requirements specified under this Call.

- 6.2 The order of the bids and subsequently the success/failure of the bidders shall be determined according to the amount of the price stated in the proposal in the individual bids. The contracting authority shall draw up an ascending order of tenders according to the amount of the price proposed. The first bidder will be the bidder who will propose the lowest price. The second bidder will be the bidder whose bid after the price comparison will be the second lowest. The ranking of the other bidders shall be determined mutatis mutandis according to the amount of the price indicated in each tender. The successful bidder will be the one evaluated as the first one. The bidder who will be ranked second in the ranking or at any other position in the ranking will fail.

7. Bidding and deadlines

- 7.1 Bidding - form:

A bidder may only submit one bid.

A signed and scanned quotation by e-mail is required, in accordance with the requirements of this Call.

Include "Do not open - ZsNH - Delivery and installation of cyclist counters" in the subject of the e-mail and the name of the sender.

- 7.2 Bid validity:

Bids shall remain valid until 31/01/2020

- 7.3 Submission of quotation - Deadline:

Deadline for the submission of quotations: 29.04.2020

- 7.4 Bid - Location:

Mailing address:

The time of delivery of the offer to the specified delivery address shall be decisive for the time of the delivery of the quotation.

8. Identification of the successful bidder

The successful bidder shall be identified on the basis of the award criteria and shall be notified by the contracting authority that it has succeeded.

The public procurement will result in a Contract for Work. The contracting authority shall send the draft Contract to the successful bidder following the instructions in the bid acceptance notice.

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The contract awarded shall not be conflict with the bid submitted by the successful bidder or with this invitation.

For unsuccessful bidders, the contracting authority shall send the information on the outcome of the evaluation of bids that they have failed with stating the reason for the failure.

Bidders submitting their quotations shall not be entitled to reimbursement of the costs associated with the preparation and delivery of the bid.

The contracting authority hereby reserves the right to:

- A. cancel a low-value contract,
- B. not accepting any bid,
- C. not including a bid in the evaluation unless the bidder has demonstrated in the submitted quotation that the requirements of the contracting authority have been met, or otherwise the quotation submitted will be unacceptable.

Thank you in advance for your quotation.

Annexes:

Annex No. 1 Proposal for meeting the criteria

Annex No. 2 Affidavit

Sincerely

Ing. Rastislav Trnka
Košice Region Tourism
Chairman of the Organization